

NAREMBURN PROGRESS ASSOCIATION

Founded 1901; Incorporated 2004

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MINUTES OF THE GENERAL MEETING OF 14 APRIL 2011

Meeting commenced at 7.34 pm.
Naremburn Community Centre 7 Central Street Naremburn

The President, Frances O'Brien was on leave. The Vice President, Martha Follent chaired the meeting.

1. OPEN FORUM

- (a) **Helen Mellquist (Waters Road)** Drain at the Dargan Street end of the pedestrian lane from Waters Road is often flooded after heavy rain. A bigger drain is needed. Resolved that a letter be sent to WCC.
- (b) **Beryl Batterham (Garland Road)** Congratulated all involved in the inaugural Earth Hour at Naremburn Shops. Martha Follent drew attention to the WCC power point presentation of pictures of the event.
- (c) **Trisha FitzPatrick (Central Street)** Margaret Willington who was WCC Citizen of the Year 2004, Life Member of the NPA in 2008 and member of the Over 50s Club died on 1 April. With Margaret's death and that of the Treasurer earlier in the year the club will review its future after the school holidays. There will be a service for Margaret at the Northern Suburbs Crematorium, South Chapel at 1:00 pm 17 April.
- (d) **Helen Mellquist (Waters Road)** Concerns about pedestrian activity near the bus stop on the western side of Willoughby Road near the Garland Road intersection. There is potential danger for the many people of all ages who cross here. Could a safety barrier be erected? A letter to the WCC Traffic Committee suggested.
- (e) **Kevin FitzPatrick (Central Street)** drew attention to the ugliness of the former Catholic School site, corner of Merrenburn Avenue and Willoughby Road. There are many ugly signs and graffiti in contrast to the well-kept corner site of St Cuthbert's. WCC to be contacted for the removal of graffiti in this highly visible corner.
- (f) **Margaret Stewart (Willoughby Road)** said that she had met Gladys outside her office and that Gladys wished to pass on her thanks to the NPA members who had sent best wishes and congratulations.

2. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the General Meeting of 10 March 2011, as circulated, be confirmed as a true and accurate record of that meeting

Proposed: Margaret Stewart; Seconded: Barry Shaw

3. NOMINATION OF NEW MEMBERS

David Broe, Robyn Clifton-Bligh, Stephen Drayton, Cecille Heath, Kevin Ho, Sue Howard, Carmen Loecherer, David Magin, Leanne Nightingale, Phillipa Milne, Roy Muir, Peter Simpson, Dilys Tan, Mark Togher, Peter Woodfield, Elizabeth Sheedy

Proposed: Helene Kemp; Seconded: Roger Promnitz.

4. CONFIRMATION OF NEW MEMBERS

Tobias Abbey

5. MATTER ARISING FROM PREVIOUS MINUTES

- (a) **Ella Street Bridge closure and traffic issues** – NPA correspondence and WCC reply previously referred to various traffic management strategies suggested by the NPA in its report on the Ella Street Bridge Survey to be implemented to improve traffic in this area of Naremburn. NPA to write to Council Officer James Brocklebank requesting an update on these requests that were made in April 2010.
- (b) **Oral History program** – Kevin who conducts interviews with older Naremburn residents plans to get a photo of 3 women, now in their 80s who began school at St John's Catholic School in Market Street, the site of the former school that closed in 1931 and reopened at the Willoughby Road site. Willoughby Museum Curator, Bob McKillop has given Kevin the name of man who dismantled the timber structure at the Willoughby Road end of St Leonard's Catholic Church in preparation for the building of the church tower, a district landmark.
- (c) **Naremburn Shops** – Cream is still closed. Renovations to the shop are taking place. The Boustani brothers who have traded at Naremburn Natural since March 2005 had their last trading day today, 14 April.
- (d) **NPA OPS Manual** - final draft not yet complete

- (e) **Willoughby Local Environmental Plan (WLEP 2009)** – Item to remain on the agenda until the WLEP gazetted. Roger Promnitz suggested we ask WCC GM, Nick Tobin of its status when he visits us on 12 May.
- (f) **Traffic Committee Meetings** – nothing further to report regarding Naremburn
- (g) **School for Naremburn** – agreed to retain this item on the agenda until the new Government has considered its education policy. It had been suggested that Gladys Berejiklian be invited to speak to a general meeting.

6. CORRESPONDENCE

In

- (a) 09 03 2011 – Gladys Berejiklian MP – Apology for non-attendance at Naremburn Earth Hour.
- (b) 11 03 2011 – Gladys Berejiklian MP – Acknowledgement of letter from 3 PAs re Channel 9 site.
- (c) 11 03 2001 – Richard Kelly – Donation, “NPA going from strength to strength”
- (d) 14 03 2011 – Bob McKillop , Willoughby Museum – referring Martin Charles Wulf to Oral History Program
- (e) 25 03 2011 – WCC – Julie Whitfield, Open Spaces Mgr – Winter season sportsground allocations
- (f) 26 03 2011 – Kali Laurie – email – Artarmon PS transport from Naremburn
- (g) 30 03 2011 – WCC – Grants Program announcement
- (h) 14 04 2011 – Kali Laurie – email – Artarmon PS transport, lack of Naremburn school

Email Threads

- (a) 28 03 2011 – Peter Wincott – Resident – website error, comments on EH , disappointment, suggestions
- (b) 13 04 2011 – Nick Tobin, GM WCC – death of Margaret Willington, future of Over 50s
- (c) 14 04 2011 – Cr Barry Thompson – apology for April, in Melbourne; in China for June meeting

Out

- (a) 24 03 2011 – NPA members who receive minutes and agendas by hand delivery – letter updating them
- (b) 13 04 2011 – Mr Nick Tobin, GM WCC – Invitation to speak at May meeting.

7. ACCOUNTS

The Treasurer Barry Shaw presented the report.

Opening Bank balance as at 8 March 2011		\$8,831.80
<u>Add: Income :</u>		
Membership subs	- new	\$150.00
	- renewals	\$340.00
Naremburn Matters Advertising		\$1,585.00
Bank interest		\$6.35
Donations		\$55.00
Earth Hour – sponsorship (total \$1,600)		\$100.00
Earth Hour – float re-banked		\$110.00
		\$2,266.35
		\$11,098.15
<u>Less: Expenditure</u>		
NM production cost Mar 2011		\$2,039.89
Printing and Postage		\$21.90
OFT Annual Return Filing Fee		\$48.00
PO Box 393 rental		\$145.00
Earth Hour Suspense Account:		
Port-a-Loo rental	\$555.50	
Lights rental	\$184.00	
Minstrels	\$250.00	
Prizes, donations, etc	\$320.18	
		\$1,309.68
EH Cash float (re-banked)		\$110.00
		\$3,674.47
Closing Bank balance as at 11 April 2011		\$7,423.68
Less unpaid EH expenses (estimate)		\$1,079.43
Estimated Balance after EH expense		\$6,334.25

Expenditure Approvals Requested

M Follent – reimbursement EH expenses		
Premiair Services – rental of generator		\$439.31
Choose Hi Life – 10 tea light holders		\$45.00
Plaza N'agency – envs, ribbons, stationery, cardboard		\$106.00
Coles – matches, tickets		\$12.48
Woolworths – stationery, tea lights		\$37.85
Andersons – duct tape		\$5.95
		\$646.59
R. Butler – reimbursement EH expenses'		
Ticket books, baskets		\$27.34
H Kemp – reimbursement of EH expenses		
Andersons – padlocks and chain		\$47.70
Photocopying for Membership Drive		\$40.39
		\$88.09
Cammeray PS Concert Band – EH expenses		
41 vouchers for soft drinks, refreshments		\$123.00

Cammeray PS Concert Band – EH expenses	
Donation for services of band	\$250.00
K FitzPatrick – FWPA morning tea; office supplies	\$44.36

That these expenditures be approved:
Proposed: Roger Promnitz; Seconded: Beryl Batterham

8. FEDERATION OF WILLOUGHBY PROGRESS ASSOCIATIONS (FWPA) REPORT

Kevin FitzPatrick, Trisha FitzPatrick and Frances O'Brien are NPA delegates to the FWPA. Kevin and Trisha attended; Frances was overseas. The FWPA President confirmed the Willoughby South, Naremburn PA boundary changes which meant Don Swonnell would represent Willoughby South and retain his FWPA position as Vice President. A member of the Chatswood West PA reported on an upcoming workshop to look at ways of growing your progress association. Naremburn provided morning tea. Kevin attended this workshop on Saturday 2 April in preparation for a presentation to all delegates of the Federation. The next FWPA Meeting is on Saturday 14 May

9. WARD COUNCILLORS' REPORT

No Naremburn Ward Councillors were present at this meeting. Cr Barry Thompson submitted his apology by email.

10. SUB-COMMITTEE REPORTS

(a) Development Applications received since the March 2011 meeting

Trisha FitzPatrick presented this report. Commenting on Chandos Street DAs she stated that the north side of Chandos from Oxley west to Christie although in the suburb of St Leonards is in the NPA area. 78 Chandos DA-2011/62 is for the property on the west corner of Oxley and next to the Ensemble development at 72-76 Chandos that includes 2MBS-FM. The car park levels will connect and share the driveway off Henry Lane. The earlier DA for the corner of Plunkett was approved, 6-storey mixed use. All told, at least 40 new dwellings for Chandos Street.

DA-2006/175/B	31 Grafton Street	S96: additional windows to cabana room
DA-2006/642/C	19 Market Street	S96: decking roof line, extend existing privacy wall
DA-2010/632/A	5 Dargan Street	S96: incr s/pool size, reduce, relocate plant room, toilet
DA-2010/800	59 Garland Road	Alts and Adds and inground pool: amended plans
DA-2011/62	78 Chandos Street	Demolition, constr. mixed use, 6-storey flat bldg, carpark
DA-2011/80	6 Adolphus Street	Kitchen, laundry modifications, carport to front of house
DA-2011/83	19 Probate Street	Alterations and additions to existing building

(b) **Bicentennial Reserve and Flat Rock Gully Advisory Group** - The Incinerator was the site for an Art Exhibition launched on 5 March. The official opening of the Incinerator took place on 2 April. A number of NPA members attended. Helen Mellquist and Beryl Batterham commented positively on the event. Next meeting of the Advisory Group will be in the newly-opened Walter Burley Griffin Incinerator complex on 26 May. The NPA representatives are Frances O'Brien, Barry Shaw, and Peter Turner.

(c) **Events - Earth Hour 2011** - Martha Follent, EH Convenor, reported that overall our inaugural Earth Hour event went smoothly and successfully. Many NPA members and others assisted in the lead up organisation of our EH and also many helped on the day. Thank you to everyone who contributed especially major sponsors WCC, Peter Chauncy of McGrath Real Estate and the Greener Cleaner.

The car park at the Naremburn shops was closed off from 5:30pm and our EH at the Naremburn Shops kicked off at 6:00 pm with a performance from the Cammeray Public School Concert Band under the expert leadership of Band Master Tara Fermor, The Band's performance was fantastic; the audience loved it and helped get the evening off to a great start. The finale was especially fun with Tara and children from the audience marching around the car park to the tune of the Hogan's Heroes March.

Two children from the Cammeray Public School, one a resident of Naremburn, were interviewed by our Master of Ceremonies, Kevin FitzPatrick, about their sustainability efforts. Alex Singhi, the Chair of the Cammeray School Environmental Club, spoke of what the children are doing at their school and Emily Appleton (Naremburn) spoke about what she and her family are doing at home. Emily brought a jar of Naremburn Honey from her home bee hive, which she presented to our MC. Emily also showed us a bees-wax candle she made at home. It was an inspiration to hear what the children are doing.

Between 6:30 pm and 7:30 pm Chanelle from Beauty by Chanelle did face painting to the delight of children. Wandering Minstrels, two musicians playing flute and mandarin, weaved in and out of the crowd between 7:30 pm and 9:30 pm, the music was beautiful and created a lovely ambience particularly later when it was quieter.

One of the highlights was the visit from His Worship the Mayor of Willoughby City, Councillor Pat Reilly. The Mayor wandered through the crowd, among tables of diners and made a point of talking to everyone. Our sincere thanks go to the Mayor for giving up his time to come and support us. Mayor Reilly spoke of the close connection between Willoughby City and Sugunami, a prefecture in Japan. He recalled the tragedy that has recently unfolded in Japan and led a minute's silence for Japan and its people. The Mayor then spoke about sustainability and the importance of our ongoing efforts for the environment. He recalled his connections with Naremburn and the sense of community he feels when visiting here. He drew our Lucky Door Prizes, announcing the winners, and with the help of the children led the countdown to EH. We are appreciative of the Mayor's visit.

The General Manager of WCC, Nick Tobin also attended; we are grateful for his attendance. The presence of the Mayor and WCC General Manager increased our event's credibility.

Kevin FitzPatrick our MC interviewed Rob Forsyth from Forsyth Coffee House who spoke about his family's long connection with Naremburn and Willoughby areas. Rob gave an interesting account of issues surrounding coffee making and, what coffee roasters can do to achieve more 'green' processes. I spoke of the initiatives of Kris Anderson of Greener Cleaner to be more environmentally friendly; he supports charities through his business.

EH commenced at 8:30 pm and concluded at 9:30 pm. During this time some cafes and restaurants turned off their lights and had candles burning. Disappointment was expressed by attendees that all cafes and restaurants didn't turn off lights; some left all their lights on. This is something we will look for future EHs.

The NPA Stand had lots of interest and many visitors resulting in new members signing up, existing members renewing, and people leaving with a better understanding of the NPA, who we are and what we do.

We have received feedback from some of the businesses and a few of the members; we will collate feedback and report back.

The positive outcomes of our NPA Earth Hour 2011 include:

- New members; renewed members; increased awareness of the NPA and its function amongst Naremburn residents;
- a feeling of community with all who attended;
- an increase in custom for the majority of the Naremburn eateries and business (as reported so far);
- a strengthening of the relationship between the NPA and the businesses in Naremburn;
- a strengthening of the relationship between NPA and WCC.
- The entertainment for the evening we believe worked and was well received: - Cammeray School Concert Band, Wandering Minstrels, Face Painting, interviews and the Mayor's visit.

Things we may do differently should we hold this event again:

- Having a greater demarcation of the area where the formalities, speeches and interviews are held
- inviting other sustainability groups and/or businesses to have stalls, as long as they don't disadvantage the local businesses;
- business sustainability interviews earlier in the program while we have the audience attention,
- planning for a possible raffle;
- more and varied entertainment; beginning the organisation of the event much earlier in the year;
- having our follow up questionnaires prepared ahead of time so we can get them out to the business owners immediately following the event;
- better use of the space; commitment from businesses to turn off lights.

Follow up from Earth Hour:

- 1 Thank you letters and Certificates of Appreciation to be sent out
- 2 Presentation to the Cammeray School Band, at the Cammeray School on 4 May – Certificate of Appreciation, letter of thanks and cheque for \$250.00 as our donation to the Band
- 3 Survey handed out to all businesses in Naremburn shops for feedback - Done
- 4 Survey handed out to all NPA members attending next general meeting April 14th for feedback
- 5 De-brief with Council staff on EH - TBC
- 6 Report package to Council as outlined in the Contract (report, budget, program information, copies of all publicity, a list of all businesses actively involved)

Our thanks to the following for their assistance before and during EH:

Robyn Butler; Willoughby City Council and in particular, Ellis O'Beirne, Leonne Donnelly, Casey Walton, James Brocklebank; Peter Chauncy; Kevin FitzPatrick; Trisha FitzPatrick; Anneliese Appleton; Eric Land; Helene Kemp, Stephen Kemp; Roger Promnitz, Margaret Stewart, Viviane Leveaux, Donna Kessler, Nigel Smith, Rebecca Lazenby. Andy Cichanowski, Sue Howes, the Naremburn Matters walkers, Joe Riggot, James Promnitz and friends Curtis and Jeff, Francois de Wit, Mike O'Leary, Don Swonnell.

Events - 110th Anniversary of the founding of the Naremburn Progress Association - Kevin said this occurs on 27 November 2011. We need to act now to ensure a smooth successful celebration of this milestone. Agreed that letters be sent to Ingrid Morley (who owns the building where first NPA meeting was held) and WCC to request street closure and also tree replacement program for the diseased camphor laurels in Central Street between Market Street and Garland Road. Trisha FitzPatrick stated that Frances O'Brien has been the Convener of the Events Sub-committee since it was first established; new member Carmen Loecherer volunteered to assist with the event. Barry Shaw suggested a budget for the event to be put together. Trisha said she and Frances would look at the application for WCC Small Grants for possible financial assistance.

- (d) **Naremburn Community Centre** - The new Out of School Hours (OOSH) Director and Centre Manager Knud Heldt took up this role on 21 March.
- (e) **Naremburn Matters** - Trisha said that the June issue will have Earth Hour highlights, a thank you list and photos.
- (f) **Naremburn Park** – nothing further to report.
- (g) **Open Space** – nothing further to report.
- (h) **Website** - Trisha stated that the NPA will need to canvas among its members for someone to take over this role. Nigel said that when we do get an NPA member to replace him, that he will spend time with his replacement to ensure a smooth changeover.

11. CIRCULATION OF THE ATTENDANCE BOOK - 15 Members; 7 Apologies; No Visitors

12. MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN – None for this meeting.

13. NEXT MEETING - Thursday, 12 May 2011 commencing at 7:30 pm, Community Centre, 7 Central Street.

GUEST SPEAKER – Mr Nick Tobin, General Manager, Willoughby City Council

14. CLOSURE – The meeting closed at 9.15pm