

NAREMBURN PROGRESS ASSOCIATION

Founded 1901; Incorporated 2004

PO Box 393 St Leonards NSW 1590

secretary@naremburnprogress.org.au

Kevin FitzPatrick
Secretary
9439 8119

Frances O'Brien
President
9436 1536

Martha Follent
Vice President
9906 2949

Barry Shaw
Treasurer
9438 3439

MINUTES OF THE ANNUAL GENERAL MEETING

Thursday 8 March 2012 at 7:30 pm

Naremburn Community Centre, 7 Central Street Naremburn.

1. WELCOME:

The President, Frances O'Brien, welcomed those present and opened the Annual General Meeting.

2. CONFIRMATION OF THE MINUTES OF THE 2011 ANNUAL GENERAL MEETING:

That the Minutes of the 2011 AGM as circulated on 16 March 2011 and again to all financial members as at 23 February 2012, be accepted as a true record and account of that meeting,

Proposed: Martha Follent; Seconded: Helene Kemp.

3. ACCEPTANCE OF NEW MEMBERS:

None for this meeting

4. PRESIDENT'S REPORT FOR THE YEAR ENDING 31 DECEMBER 2011:

2011 provided a very eventful year for the Naremburn Progress Association. I have found my first year as President quite challenging, but I am very grateful to Kevin FitzPatrick (Secretary) and Trisha FitzPatrick (Public Officer) for their guidance. I must also thank the dedicated Committee members who have also supported me, Martha Follent (Vice President), Barry Shaw (Treasurer), Helene Kemp (Membership) and Roger Promnitz (Committee Member). These are the people who make the Naremburn Progress Association what it is today! To the team, my heartfelt thanks.

The Executive has developed an Operations Manual that is designed to help the Executive with their roles and it also is a reference for members who feel that they might be up for the challenge to take on a role on the Executive. It is essentially a breakdown of the positions and a guide to how the Executive runs. It is read in conjunction with the Constitution that was drawn up in 2004 by the late John Allen, Jan Esman and Life Member David McGowan and was registered with the Office of Fair Trading when the NPA was incorporated in June 2004. My thanks go to Trisha FitzPatrick for writing the Ops Manual and to Roger Promnitz for editing it. A copy of the Ops Manual will be given to those members who are elected tonight to the 2012 Executive Committee: a copy will also be held by the Secretary at each General Meeting.

One of the significant highlights for the Progress Association was the celebration of 110 years since the founding of the Naremburn Progress Association on 27 November 1901. The first meeting was held in the Temperance Hall in Central Street. The vision of the Progress Association was to achieve a better outcome for Naremburn and this still remains our vision today. We have grown from only a small number of members. Our membership now exceeds over 150 and this number continues to grow. On 27 November we held a Community Street Party in Central Street. A special thank you to the Events Sub-Committee comprising of Helene Kemp, Viviane Leveaux, Carmen Loecherer, Donna Kessler, Kevin FitzPatrick and Barry Shaw for the many hours of planning meetings they attended and the work done on the day.

It would be remiss of me not to mention the women of Central Street who organised activities for the children, the extended families of the Sub-Committee members and those members who gave their time to assist on our roster, and, also the local businesses who supported us with this event. The event certainly drew our community together and showcased the services that also support our community such as the SES, NSW Fire Brigade and the NSW Police.

Another 'social' highlight for our year was the hosting of Earth Hour 2011. This was very well received by both our Community and our local shops. It was great to see so many enjoying this event. Congratulations must be extended to Martha Follent and her team. Our thanks must also go to Leonee Donnelly and her team at Willoughby City Council, who assisted the Naremburn Progress Association with this event and also aided in the closure of the car park to enable a location for this event. I thank Peter Chauncy from McGrath Estate Agents for his sponsorship of \$1,500 for Earth Hour 2011. In May we applied for a WCC Small Grant for Earth Hour 2012 and were successful in achieving a grant of \$3,000. Thank you to Trisha FitzPatrick, our Public Officer, for lodging the NPA's application.

Our finances have remained in a positive balance. Barry Shaw, our Treasurer has kept a close eye on our budget. He has overseen payments and has kept very accurate records of membership subs received. Please refer to our Treasurer's Report. I thank Barry for his attention to detail with our budget.

Naremburn Matters continues to be published quarterly. Trisha FitzPatrick, our Editor, is to be commended for her enthusiasm and tenaciousness in planning, organising, editing and publishing this newsletter. It continues to go from strength to strength. There has also been an increase in the number of advertisers. To our advertisers, thank you for your support.

The Willoughby Local Environmental Plan (WLEP) is awaiting approval from State Planners. Many residents raised their concerns through our local Councillors and the Naremburn Progress Association regarding the proposed rezoning of areas within our suburb. Willoughby City Council has listened to our concerns and hopefully this will be reflected in the gazetted WLEP.

The residents of Naremburn are continually faced with the challenges of 'inner city' living particularly in relation to increasing traffic congestion and commuter parking. Council is aware of these issues and continues to monitor the situation, particularly around the St Leonards area.

Another issue which concerned our suburb over the course of the year was the education of our children. The question of a school for Naremburn has been on our Agenda now for a significant period of time. With the change in State Government it was hoped that this issue may appear on the Education Policy. To date there has been no development on this issue. It is necessary for the young parents of our community to band together and to continue requesting that this is an issue that the Education Department needs to revisit.

Over the course of the year we had several keynote speakers address our General Meetings. They included Mr Nick Tobin, General Manager of Willoughby City Council, the Honourable Gladys Berejiklian, State Member for Willoughby and NSW Minister for Transport, and Mr Peter Chauncy from McGrath Estate Agents. It is anticipated that inviting keynote speakers to our General Meetings will continue as feedback has been good. I hope that in the coming year we will see more members at our General Meetings.

Our website has undergone some changes. Over the course of the year, Nigel Smith and Rebecca Lazenby stepped down as our webmasters. On behalf of the Naremburn Progress Association, I thank Nigel and Rebecca for all their help and input in establishing and maintaining our website. We are fortunate that new NPA member, Peter Witcombe, a professional website builder volunteered to be our Webmaster. The majority of our members are on email. The NPA will be making more use of the website to communicate events and upcoming issues.

In August 2011, Kevin and Trisha FitzPatrick received the North Sydney Community Award from the Honourable Joe Hockey for the outstanding contribution they have both made to our local community. Our congratulations are extended to Kevin and Trisha as they have helped the Naremburn Progress Association to become what it is today. It is wonderful that the community in which they live can honour them both in this way.

Congratulations must also be extended to the Willoughby City Council on the completion of The Concourse and the new Library. This is a wonderful jewel in the crown of Willoughby City Council and it is certainly a development we are all very proud of.

Finally I must acknowledge the passing of a long term resident, Life Member of the Naremburn Progress Association and President of the Over 50s Club, Margaret Willington. Margaret lived all of her life in Naremburn. She was dedicated to the local area and always strove to improve our suburb. Vale Margaret!

In conclusion I thank everyone who has supported me over the past twelve months. I have enjoyed meeting new people through my role, attending meetings and representing my community. I am very proud and honoured to have been your President.

That the President's Report be adopted

Proposed: Trisha FitzPatrick; Seconded: Beryl Batterham

5. TREASURER'S REPORT FOR THE YEAR ENDING 31 DECEMBER 2011:

The Treasurer Barry Shaw read the financial report:

	2011	2010
	\$	\$
<u>Income</u>		
Advertising Naremburn Matters	8,845	11,720
Interest Received	34	15
Membership fees	1,375	1,050
Website subsidy		500
Total income	<u>10,254</u>	<u>13,285</u>
<u>Expenses</u>		
Filing fees	48	209
Insurance	125	122
Monthly meeting expenses	245	225
Naremburn Matters production	8,982	9,407
Postage and PO Box rental	227	169
Printing & Stationery	210	132
Special events - Open Day, Xmas, Ella St Br Survey		434
- Earth Hour 2011: net cost after sponsorship	804	
- 110 th Anniv Street Party: net cost after WCC grant	532	
Subscriptions, FWPA and seminar	94	20
Website expenses	33	77
Total Expenses	<u>11,300</u>	<u>10,795</u>
Deficit (Surplus 2010) for current year	<u>1,046</u>	<u>2,490</u>
<u>Balance Sheet</u>		
Current Assets – cash - Westpac	10,866	6,912
Total Assets	10,866	6,912
Current Liabilities		
Subscriptions in advance	10	50
Creditors	2,040	
WCC Grant Earth Hour 2012	<u>3,000</u>	5,050
Net Assets	<u>5,816</u>	<u>6,862</u>
<u>Equity</u>		
Balance 1 January	6,862	4,372
Deficit (Surplus 2010) for current year	1,046	2,490
Total Equity	<u>5,816</u>	<u>6,862</u>

That the Treasurer's Report for 2011 be received.

Proposed: Viviane Leveaux; Seconded: Helen Mellquist

6. ANNUAL MEMBERSHIP SUBSCRIPTION FEE:

That the Annual Membership Subscription Fee of \$10.00 per person per annum and \$5.00 Concession per person per annum remain unchanged.

Proposed: Barry Shaw; Seconded: Trisha FitzPatrick

7. ELECTION OF RETURNING OFFICER:

That Councillor Kate Lamb be appointed Returning Officer for the NPA 2012 elections

Proposed: Trisha FitzPatrick; Seconded: Kevin FitzPatrick, accepted by a show of hands.

Councillor Kate Lamb thanked the Naremburn Progress Association for giving her the opportunity to be the Returning Officer for this election.

8. ELECTION OF OFFICE-BEARERS:

All positions were declared vacant.

Cr Lamb read the rules of eligibility for election to the Executive Committee

- *Financial member who is a resident of Naremburn*
- *Financial member who is a property owner in Naremburn*
- *Naremburn business person not a resident of Naremburn and is a member of the NPA; she noted that the only person in this category is Michael Hockey*

Nominations were called for each position.

Nominations:-

Frances O'Brien for President	Proposed: Kevin FitzPatrick; Seconded: Martha Follent,
Roger Promnitz for Vice President	Proposed: Kevin FitzPatrick; Seconded: Barry Shaw,
Helene Kemp for Secretary	Proposed: Frances O'Brien; Seconded: Martha Follent
Carmen Loecherer for Treasurer	Proposed: Barry Shaw; Seconded: Helene Kemp

There being no further nominations, the following were declared elected:-

PRESIDENT	Frances O'Brien
VICE PRESIDENT	Roger Promnitz
SECRETARY	Helene Kemp
TREASURER	Carmen Loecherer

9. ELECTION OF UP TO THREE (3) COMMITTEE MEMBERS:

All positions were declared vacant. Nominations were called for.

Viviane Leveaux	Proposed: Frances O'Brien; Seconded: Helene Kemp
Joann Morand	Proposed: Vivanne Leveaux; Seconded: Helene Kemp
Lynda Ackroyd	Proposed: Martha Follent; Seconded: Helene Kemp

There being no further nominations, the following were declared elected:-

Viviane Leveaux
Joann Morand
Lynda Ackroyd

10. ELECTION OF DELEGATES

FEDERATION OF WILLOUGHBY PROGRESS ASSOCIATIONS

Frances O'Brien - the President is automatically a Delegate)
Helene Kemp - as incoming Secretary of the NPA
These Delegates were accepted by a show of hands

NAREMBURN COMMUNITY CENTRE USER GROUP

Beryl Batterham	Proposed: Kevin FitzPatrick; Seconded: Helene Kemp
Kevin FitzPatrick	Proposed: Barry Shaw; Seconded: Helene Kemp
Barry Shaw	Proposed: Martha Follent; Seconded Beryl Batterham

BICENTENNIAL RESERVE AND FLAT ROCK GULLY ADVISORY GROUP

Frances O'Brien
Barry Shaw
Peter Turner.
These delegates were accepted by a show of hands.

10. CLOSURE: - The Meeting closed at 8:10 pm. *The AGM was followed by the March General Meeting.*