

# NAREMBURN PROGRESS ASSOCIATION

*Founded 1901; Incorporated 2004*

**PO Box 393 St Leonards NSW 1590**

**www.naremburnprogress.org.au – [secretary@naremburnprogress.org.au](mailto:secretary@naremburnprogress.org.au)**

**Frances O'Brien**  
*President*  
0416 161 536

**Viviane Leveaux**  
*Vice President*  
0431 777 547

**Roger Promnitz**  
*Secretary*  
0419 227 986

**Carmen Loecherer**  
*Treasurer*  
0409 766 470

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## MINUTES OF THE ANNUAL GENERAL MEETING

Thursday 12 March 2015 commencing at 7.30 pm  
Naremburn Community Centre, 7 Central Street, Naremburn

### 1. WELCOME:

The President, Frances O'Brien, welcomed those present and opened the Annual General Meeting.

### 2. CONFIRMATION OF THE MINUTES OF THE 2014 ANNUAL GENERAL MEETING

**That** the Minutes of the 2014 AGM as previously circulated be taken as read and accepted as a true record and account of that meeting.

Proposed: Frances O'Brien Seconded: Viviane Leveaux

### 3. ACCEPTANCE OF NEW MEMBERS

Jane Miura

Jimmy Psaltis

### 4. PRESIDENT'S REPORT FOR THE YEAR ENDING 31 DECEMBER 2014

2014 was a relatively quiet year for the Naremburn Progress Association, but it was certainly an eventful year. In April, our first meeting for the new 2014 Executive was held in the newly renovated Community Centre and Library. Willoughby City Council is to be commended on the work that was carried out on the Community Centre and Library. I am sure you will all agree that this is a vast improvement on what was previously here.

A concern of the new Executive was how to raise the profile of the Naremburn Progress Association amongst our local residents and to gain more members. We were well aware that many people are time poor, so the way to reach out was through our website. Members of the Executive have been working with Peter Witcombe, our webmaster, to keep the website relevant and up to date with information. We are always welcoming of any suggestions that residents may have for any improvements. We are also communicating more with our members via email. This allows us the opportunity to get information out to members quickly, thereby enabling us to respond more efficiently on matters impacting our local community, such as the Channel 9 development. This will be even more important over the coming months with the proposed development at St Leonards.

In order to provide relevant and informative information for our members, the Executive Committee decided to invite Guest Speakers to our General Meetings. The format for our meetings was to have the invited speaker present prior to the General Meeting, thereby allowing those in attendance the opportunity to leave earlier due to home commitments. This format proved successful in having more members and non-members present at our Meetings. This format also allowed us to gain a few new members.

The Guest Speakers that we had at our General Meetings were:

Mr Greg Woodhams - Environmental Services Director for the Willoughby City Council.

Councillor Gail Giles-Gidney – Mayor of Willoughby City Council

Ms Rachel Fallowfield – Librarian with Willoughby City Council

Ms Jeanette Brokman – Convenor of the Better Planning Network

Naremburn Matters, the quarterly newsletter that is produced by the Naremburn Progress Association continues to be highly valued amongst our local community, reaching out to over 2 000 residents and businesses in Naremburn. I would like to thank Zoe Harpham and Viviane Leveaux for their hard work in ensuring that Naremburn Matters goes to print and to all those responsible for its distribution.

Roger Promnitz and I continue to represent the Naremburn Progress Association at the Federation of Willoughby Progress Associations. Barry Shaw and I also represented Naremburn Progress Association, as one of the key stakeholders at the Bicentennial Reserve and Flat Rock Gully Advisory Group, although in September 2014 this group was suspended. We continue to rally to have this group reinstated as we feel this is a vital area for Naremburn and the residents of Naremburn need to be represented in the use of this open space.

I wish to thank our local Councillors Michelle Sloane, Stuart Coppock and Nic Wright for their ongoing support of the Naremburn Progress Association. Our thanks must also be extended to the staff of Willoughby City Council. There is always someone available at Council to assist us with any questions or concerns that we or the residents of Naremburn may have.

Finally to the hardworking Executive consisting of Roger Promnitz, Secretary; Viviane Leveaux, Vice President; Carmen Loecherer, Treasurer; Helene Kemp, Joann Morand and Richard Gould, Committee Members; thank you so much for your commitment. We have worked well together as a team!

It has been a great pleasure to have been the President of the Naremburn Progress Association over the past four years and to have represented Naremburn in such a capacity. I have had the opportunity to meet many residents and listen to your concerns. Thank you to all of you who have supported me in my various roles over the years. I could not have done it without you! I would like to extend my best wishes to the incoming Executive and I am sure you will give them all the support you have given me.

**That** the President's Report be adopted

Proposed: Joann Morand; Seconded: Brent Pitts

## 5. TREASURER'S REPORT FOR THE YEAR ENDING 31 DECEMBER 2014

	2014	2013
	\$	\$
<b>PROFIT &amp; LOSS STATEMENT</b>		
<b><u>Income</u></b>		
Advertising Naremburn Matters	6,340	6,660
Interest Received	13	29
Membership fees	1,140	820
Donations	145	140
<b>Total Income</b>	<b><u>7,638</u></b>	<b><u>7,649</u></b>
<b><u>Expenses</u></b>		
Filing Fees	84	51
Insurance	160	155
Monthly meeting expenses	189	214
Naremburn Matters production	5,860	8,120
Postage and Stationery	47	295
Website expenses	1,825	83
Renewal of Post Office address	168	156
Bank fees	2	2
Contribution to Channel 9 fund	-	82
Contribution to 'Meet the Mayor candidates' fund	44	-
Hall hire donation for Feb & Mar NPA meetings	100	-

<b>Total Expenses</b>	<b>8,479</b>	<b>9,158</b>
<b>Profit/(Loss)</b>	<b>(841)</b>	<b>(1,509)</b>
<b>BALANCE SHEET</b>		
<b><u>Assets</u></b>		
Bank Balance	4,933	6,604
Debtors		
- Outstanding NM advertising income	-	1,200
<b>Total Assets</b>	<b>4933.25</b>	<b>7804.36</b>
<b><u>Liabilities</u></b>		
<b>Creditors</b>		
- NM publication - Robin Phelan	-	2,030
	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>2,030</b>
<b>Net Assets</b>	<b>4,933</b>	<b>5,774</b>
<b><u>Equity</u></b>		
Balance 1 January 2014	5,774	7,283
Profit/(Loss) for current year	(841)	(1,509)
<b>Total Equity</b>	<b>4,933</b>	<b>5,774</b>

**That** the Treasurer's Report for 2014 be received.

Proposed: Barry Shaw; Seconded: Helene Kemp

#### **6. ANNUAL MEMBERSHIP SUBSCRIPTION FEE:**

**That** the Annual Membership Subscription of \$15.00 per person per annum and \$10.00 Concession per person per annum remain unchanged.

Proposed: Trisha FitzPatrick; Seconded: Joann Morand.

#### **7. ELECTION OF RETURNING OFFICER**

**That** Councillor Stuart Coppock be appointed Returning Officer for the NPA 2015 elections.

Proposed: Roger Promnitz; Seconded: Trisha FitzPatrick, accepted by a show of hands.

#### **8. ELECTION OF OFFICE-BEARERS**

All positions were declared vacant.

Cr Coppock read the rules of eligibility for election to the Executive Committee.

- *Financial member who is a resident of Naremburn*
- *Financial member who is a property owner in Naremburn*
- *Naremburn business persons not a resident of Naremburn and who is a member of the NPA.*

Nominations were called for each position.

Nominations: - .

Frances O'Brien for President:  
Viviane Leveaux for Vice President  
Roger Promnitz for Secretary  
Carmen Loecherer for Treasurer

Proposed: Helene Kemp; Seconded: Viviane Leveaux  
Proposed: Helene Kemp; Seconded: Joann Morand  
Proposed: Barry Shaw; Seconded: Joann Morand  
Proposed: Trisha FitzPatrick; Seconded: Viviane Leveaux

There being no further nominations, the following were declared elected:-

<b>President</b>	Frances O'Brien
<b>Vice President</b>	Viviane Leveaux
<b>Secretary</b>	Roger Promnitz
<b>Treasurer</b>	Carmen Loecherer

## **9. ELECTION OF UP TO THREE (3) COMMITTEE MEMBERS:**

All positions were declared vacant. Nominations were called for.

Nominated were: Helene Kemp, Joann Morand and Brent Pitts.

Proposed: Roger Promnitz; Seconded: Barry Shaw.

There being no further nominations, the following were declared elected:-

Helene Kemp  
Joann Morand  
Brent Pitts

## **10. ELECTION OF DELEGATES**

### **FEDERATION OF WILLOUGHBY PROGRESS ASSOCIATION**

Frances O'Brien – the President is automatically a Delegate

Roger Promnitz – as Secretary for the NPA

Proposed: Frances O'Brien; Seconded: Barry Shaw.

These Delegates were accepted by a show of hands

### **NAREMBURN COMMUNITY CENTRE USER GROUP**

Barry Shaw Proposed: Trisha FitzPatrick; Seconded: Helene Kemp

Kevin FitzPatrick Proposed: Trisha FitzPatrick; Seconded: Helene Kemp

### **BICENTENNIAL RESERVE AND FLAT ROCK GULLY ADVISORY GROUP**

This group was disbanded recently by Willoughby Council, so no nominations necessary.

Cr Stuart Coppock then provided a few general comments about the last 12 months, both within Council and personally.

He noted the significant change of Council Officers, including the appointment of Debra Just as GM, with some other positions yet to be filled on a permanent basis.

Cr Coppock also touched on the potential for Council amalgamations under the "Fit For The Future" State Government initiative, indicating it appeared that very few of the options were commercially feasible.

Cr Coppock reaffirmed his commitment to being available to assist Ward residents as the need arose.

## **11. CLOSURE:** The meeting closed at 8.05pm. The AGM was followed by the March General Meeting.