

NAREMBURN PROGRESS ASSOCIATION

Founded 1901; Incorporated 2004

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MINUTES OF THE GENERAL MEETING OF 10 FEBRUARY 2011

Meeting commenced at 7.30 pm.
Naremburn Community Centre 7 Central Street Naremburn

1. OPEN FORUM

- (a) **Jane Miura (Central Street)** – Jane's son Ben has studied Landscape and did a study on part of Central Street and he will be coming along a little later to give his report. As part of the NPA 110th anniversary in 2011 it could be a street tree project to improve the image of Central Street. Noted that the removal of Camphor Laurels could be expensive.
- (b) **Judy Baird (Martin Street)** – New NPA member. Treasurer of Willoughby District Historical Society. Judy presented the President with a gavel from the Museum as Kevin had been looking for one for some time. An invitation to visit the Society's museum in Johnson Street Chatswood was extended.
- (c) **Ben Miura (Central Street)** – Has just completed the Diploma of Landscape design after doing a horticulture course. Tabled a list of possible tree species for consideration by the NPA for the Central Street project. Existing trees from Market Street to Garland Road are showing considerable stress. Options for the tree project range from removal of most existing trees and replacement with a consistent species to maintenance of existing with some removals and infill. Tabled WCC Noxious Weed Declarations and WCC Indigenous Plant Species.
Agree that the NPA write to Willoughby City Council requesting a Central Street tree project for the NPA's 110th anniversary.
- (d) **Helene Kemp (Olympia Road)** – Trialled a "Welcome" pack on a new neighbour. As the neighbor had previously lived in Artarmon she was familiar with progress associations. She said that the intention was to contact selling agents to locate new residents in Naremburn..
- (e) **Kevin FitzPatrick (Central Street)** – Tabled the WCC Map dated 22 December 2010 showing all PAs and in particular the revised boundary between Willoughby South and Naremburn PAs.
- (f) **Kevin FitzPatrick (Central Street)** – Has photographs of past NPA events, does the membership think we should have some form of album storage? Donna Kessler will provide information on an electronic album system "Snapfish".

2. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the General Meeting of 9 December 2010, as circulated, be confirmed as a true and accurate record of that meeting

Proposed: Helene Kemp; Seconded Beryl Batterham.

3. NOMINATION OF NEW MEMBERS

Wendy Barlow, Carolyn Memmott, Peter Turner, Deborah Marsh, Judy Baird.

Proposed: Trisha FitzPatrick; Seconded: Martha Follent.

4. CONFIRMATION OF NEW MEMBERS

Paul Lehmann, Fiona Kelly

5. MATTER ARISING FROM PREVIOUS MINUTES

- (a) **Ella Street Bridge closure and traffic issues** – NPA correspondence and WCC reply previously referred to various traffic management strategies suggested by the NPA in its report on the Ella Street Bridge Survey to be implemented to improve traffic in this area of Naremburn. NPA to write to Council Officer James Brocklebank requesting an update.
- (b) **Oral History program** – Kevin reported he had supplied Bob McKillop, former FWPA Secretary and currently General Manager of the Willoughby District Museum, with photos of the impact of garbage disposal and subsequent restoration of the Flat Rock Creek area as well as reflections from local residents in the oral history program for Bob's project, 'the impact of man on nature in the Flat Rock Creek area.' In reviewing past minutes of the NPA, Kevin believes that reasonably full and accurate minutes facilitate 'filling in the gaps', assisting future recording of the history of our Association and suburb.
- (c) **Naremburn Shops** – Nothing new to report.
- (d) **The Roles of Office-Bearers and Committee Members** – Position descriptions will be available for the 1 March Executive Committee Meeting.

- (e) **Willoughby Local Environmental Plan (Draft WLEP 2009)** – No further action, item to stay on the agenda until gazetted by the NSW Parliament.
- (f) **Loop Bus service through Artarmon/Naremburn** - Routes have been reviewed by WCC and a revised schedule was received by the Secretary and tabled. The Loop Services will run from 10.15 am to 3.30 pm with the Monday Naremburn loop frequency increased to 35 minute intervals.
- (g) **WCC Traffic Committee Meetings** – The next meeting on 16 February will discuss the street closure for the Naremburn Earth Hour event.
- (h) **School for Naremburn** – Kevin reported that St Philip Neri Catholic School, Northbridge, has doubled its normal intake this year with 2 kindergarten classes. All local State Schools have increased number of kindergarten classes.

6. CORRESPONDENCE

In

- (a) WCC 10/02/2011 - Invitation to Kevin FitzPatrick to attend Willoughby Chinese New Year Festival
- (b) WCC 10/02/2011 - Media Release New improved routes and timetables for the Loop Services
- (c) WCC 29/12/2011 - Willoughby Spring Festival – Expression of Interest for Participation
- (d) NSW Government Press Release Channel 9 Site Mixed use residential / commercial 663 dwellings

Email Threads

- (a) Andrew Murray - DA for 13 Moonbria Street, general comments about the NPA

Out

- (a) WCC 13/12/2010 - Naremburn Matters distribution of the December 2010 issue.
- (b) Jane Miura 14/01/2011 – Central Street trees
- (c) Gladys Berejiklian 19/01/2011 – Thank you for attending NPA November meeting
- (d) Margaret Willington, Over 55s 19/01/2011 – Storage by NPA
- (e) WCC 02/02/2011 – NPA Earth Hour approval request
- (f) WCC 03/02/2011 – NPA Earth Hour street closures request
- (g) Barcelos – 26/12/2010 – letter of demand
- (h) SLNSW – 27/12/2010 – NM Dec – under Copyright Law
- (i) Jane Miura – 14/01/2011 – Central Street tree project
- (j) Sisters of St Joseph – 27/01/2011 – Congratulations on St Mary of the Cross MacKillop

Letter Required

Thank you to Delicia for providing the lucky door prize for our Christmas party

7. ACCOUNTS In the absence of Treasurer Barry Shaw David Lendrum presented the report.

Opening Bank balance as at 9 December 2010			\$8,974.26
<u>Add: Income :</u>			
Membership subs	-new	\$40.00	
	-renewals	\$60.00	
		<u>\$100.00</u>	
Naremburn Matters Advertising		\$1,080.00	
Interest received		\$6.52	\$1,186.52
			<u>\$10,160.78</u>
<u>Less: Expenditure</u>			
NM production cost Dec 2010		\$2,692.52	
Photocopying		\$10.00	
December meeting Christmas party			
Decorations		\$12.50	
Glasses		\$72.00	
Food & drink		\$124.50	\$2,911.52
Closing Bank balance as at 1 February 2011			<u>\$7,249.26</u>
<u>Expenditure Approvals Requested</u>			
Trisha FitzPatrick, stationery & office supplies		\$85.96	
Kevin FitzPatrick, printing & supper		\$6.50	
			<u>\$92.46</u>

That these expenditures be approved:

Proposed: Helene Kemp; Seconded: Margaret Stewart.

Trisha said that as the NPA's Public Officer who submits our annual returns to the Office of Fair Trading that she wanted to praise Barry Shaw for being an excellent Treasurer. She said that in recent years the NPA had difficulties with not having hands-on Treasurers. Barry not only maintains our accounts, he has also prepared a Budget for 2011 based on 2010 income and expenditure. Included are amounts to cover Naremburn Matters and the website with a balance available for events such as Earth Hour 2011 and the NPA 110th celebration.

8. FEDERATION OF WILLOUGHBY PROGRESS ASSOCIATIONS REPORT

At the 29 January 2011 meeting there were 15 delegates representing the 9 Associations; Naremburn was represented by its three delegates – Martha Follent, Don Swonnell and Kevin FitzPatrick...

Built Heritage: The contentious developments at 9 Centennial Ave Chatswood and the Hercules Medical Centre site were raised; CBD Masterplan and The Concourse were also discussed.

Railway Towers: Developer already selling units off the plan. The matter of intensive development near railway stations was discussed. The Government has approved building of studio apartment blocks without car spaces near Newcastle and Granville stations.

Traffic: Parking access proximate to RNSH is difficult. Bob McKillop, Federation representative on the Traffic Committee is to follow up on the Government's plan for parking at the hospital.

Cultural Events: Australia Day, Chinese New Year Celebration and Poetry at Dusk at Lawson Cave.

Environment and Natural Heritage: WCC's Director Infrastructure Services, Steven Head, is to be invited to speak on Council's proposed flood mitigation program in the light of recent disasters.

General Business: A subcommittee was formed to plan a workshop 'How to grow a Progress Association'. The 22/12/2010 WCC map showing the changed boundaries between Naremburn and Willoughby South PAs was tabled.

Martha Follent gave notice of the Earth Hour celebration proposed for Naremburn on 26 March. The Channel 9 site proposed development was discussed. The letter from Brendan Bond, an Artarmon resident was read to the meeting.

Next FWPA meeting: 12 March with Naremburn providing morning tea.

9. WARD COUNCILLORS' REPORT

Councillor Barry Thompson

Apologised for lateness caused by attendance at NSROC meeting.

Willoughby City Council first meeting for 2011 was Monday 7 February. The Council appreciates the NPA efforts in initiating and organising the Earth Hour 2011 event and Council support is anticipated.

The Victoria Avenue Mall work is progressing slowly with seating and installation of mature trees to occur. Markets will be extended to Thursday and Fridays to enliven the area. A sculpture is soon to be installed at the west end.

The Concourse is progressing well with the Venue Manager appointed. At this stage the income generated is anticipated to exceed the operating expenses by about \$750,000 pa. Retail and food outlets are fully committed.

An official opening date of 27 September 2011 has been set.

The Small Street Incinerator work is progressing well with an initial event planned for late February 2011.

10. SUB-COMMITTEE REPORTS

(a) Development Applications

DA 2004/1132/A	18 Mitchell Street	S96 modifications
DA 2008/437/D,E	2 Small Street	S96 modifications
DA 2010/148	1/40 Waters Road	Unauthorised deck and screen
DA 2010/539	96 Chandos Street	New mixed residential / commercial building
DA 2010/780	Talus Street	Alterations and additions to tennis club
DA 2010/781	36 Garland Road	Alterations and additions
DA 2010/788	96 Northcote Street	Vehicular crossing carport etc
DA 2010/799	13 Moonbria Street	Demolish existing, build new dwelling
DA 2010/800	59 Garland Road	Alterations and additions
DA 2010/808	29 Dalleys Road	Alterations and additions
DA 2010/831	1A McBurney Street	New hard stand
DA 2010/839	31 Marks Street	Alterations and additions
DA 2011/13	31 Slade Street	Alterations and additions
DA 2011/15	10 Bongalong Street	Demolition and construction of new residence
DA 2011/26	9 Gaza Road	New carport
DA 2011/31	19 Slade Street	Alterations and additions

(b) **Naremburn Community Centre** – Kevin reported that the Centre Manager Darius Turner has gained a promotion to a position in Corporate Services and is moving 14 February. Moved that a letter of appreciation for the assistance that Darius has given the NPA be written.

(c) Events

Earth Hour 2011 – Martha Follent reported that the 26 March, NPA event is to be held at Naremburn shops. (Same day as the state election) Earth Hour is 8.30 to 9.30 pm.

It is proposed to close off road access to the shops carpark from 5.30 to 10.30 pm

All local shop keepers have been approached with a high level of acceptance and co-operation. Food outlets will stay open longer and tables and chairs will be left out for the event.

Locals are welcome to bring refreshments and chairs/tables.

Activities planned are: face painting by Beauty by Chanelle; possibly the Cammeray School band (Annaliese Appleton to advise); Smaller ensemble such as wandering minstrels.

Artarmon and Northbridge PAs are also holding events.

Kevin FitzPatrick will be Master of Ceremonies.

"Green" shop keepers and local residents will be invited to talk about green initiatives.

The Mayor will most likely attend but has commitments to Artarmon and Northbridge.

Willoughby City Council will cover costs of promotion and publicity and a PA system.

Submissions have been sent to WCC for approval to hold the event, closure of the streets and provision of street closure barricades, signs and control staff. A meeting has been called by the WCC GM on 15/2 to discuss the NPA proposals and prepare a recommendation for the Traffic and Parking Committee meeting on 16/2.

A fall back option considered was the St Leonard's Church Hall but this is not available.

Donna Kessler queried possible sponsorship and offered to do a sponsorship document - Peter Chauncy (McGrath) our major NM advertiser, The "Green" dry cleaners, The "Eco" store in Willoughby Road to be approached.

Trisha stated that as the next meeting is 10 March, it is necessary to give the EH organisers access to funding.

Moved Donna Kessler, Seconded Helene Kemp, that expenditure up to \$1,000.00 be approved, carried unanimously.

Bush Poetry The next event is Sunday 13 February at the Henry Lawson Cave. This is a free event with tea, coffee and damper provided. This is the 25th production in 15 years.

- (d) **Membership** – Helene Kemp is looking at ways to boost NPA membership numbers. 5 new members nominated at this meeting all used the application form in NM December issue. If each member of the NPA could get one neighbour to join this would double the membership.
Donna Kessler volunteered to help Helene with the membership drive.
2011 subs fall due at the March AGM.
- (e) **Naremburn Matters** – Trisha reported that the December issue, although delayed, had been well received. Five residents used the app form to join the NPA, and four of these are more recent residents. March is an 8-page issue; front page will feature Earth Hour 2011 in Naremburn. Judy Baird's article is already in; advertising totalling \$1,900 already booked; cost to produce is \$2,010.80; you will be aware that we have some surplus funds. In June 2007 the surplus was \$3.91 with the current surplus being a total of \$3,672.36. This is due to the efforts of several members as well as loyal advertisers. In that period we have had two bad debts, HomeTraders had a lawyer turned real estate agent and Sam the Butcher - \$740. Now, we are extremely diligent in pursuing late payments from advertisers. Prior to a successful NM, the NPA was dependent on grants, and membership fees – and there were not a lot of members. In fact, NM would not have seen the light of day without WCC grants of \$806 plus a \$200 donation from a resident, not a member.
- (f) **Open Space** – Kevin stated that WCC is continuing with its planting and mulching on the western side of Willoughby Road between Garland Road and Slade Street; there has been trimming of plants along the footpath on the eastern side. The shared bike/pedestrian path between Slade Street and Merrenburn Avenue (Swann Lane) is very untidy and needs maintenance. Cr Thompson said it was a matter for WCC. Julie Whitfield, Open Spaces manager should be contacted.
- (g) **Website** – Trisha stated that minutes continue to be placed on the website as well as each issue of Naremburn Matters. Only the current agenda is posted. Bush Poetry is in Latest News with more items to be posted shortly.
- (h) **Naremburn Park** – Donna Kessler said that there was nothing to report
- (i) **Bicentennial Reserve & Flat Rock Gully Advisory Group** – The last meeting of this Advisory Group was held on 25 November 2010 and was attended by Barry Shaw and Kevin FitzPatrick representing the NPA. They were both concerned about the Northbridge Football Club's verbal proposal that the existing canteen and toilets servicing the Bicentennial Oval and Hallstrom Park be enlarged to provide change rooms. During discussion the NFC indicated that they would also need a space for pre and post-match briefings. To those present this sounded much like a 'meeting room' of some sort. The NFC cited change room upgrades at Artarmon and Cammeray; the NFC said that a change room plan would be prepared for Council review. Julienne Blunck commented that provision of facilities such as meeting rooms and dedicated canteens result in much longer attendance by sporting groups after games to the detriment of other park users.
Barry and Kevin had drafted a letter to go to WCC indicating NPA concerns. The Secretary read the draft letter to the meeting. By a show of hands, members present unanimously supported issue of the letter.

11. CIRCULATION OF THE ATTENDANCE BOOK - 20 Members; 8 Apologies; 3 Visitors

12. MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN –
None for this meeting

13. Next Meeting - Annual General Meeting Thursday, 10 March 2010 commencing at 7:30 pm, followed by a brief monthly general meeting, at the Community Centre, 7 Central Street.

14. CLOSURE – The meeting closed at 9.15pm